Our experience, your success.

Improve financial performance with NextGen® Practice Management and FQHC-specific Business Office Optimization Assessment.

Revenue experts helping NextGen Healthcare clients achieve their goals.
TAKE YOUR ORGANIZATION TO THE HIGHEST LEVEL
As a Federally Qualified Health Center (FQHC), you face complex reimbursement issues, stringent reporting requirements, evolving federal and state regulations, and ongoing funding requirements. To succeed, you need reporting tools to support a variety of documentation, help you improve your workflow, and maximize system utilization.

Achieve business office automation

As a NextGen Practice Management user, you have the tools you need to achieve business automation. By aligning your internal revenue processes with NextGen® technology, you can greatly improve financial performance. But, how?
FQHC Business Optimization Assessment

It’s important to find out how your organization compares to FQHC industry standards for denials, cash collections, days in A/R, and overall financial performance. Our experts have a proven record of accomplishment in working with NextGen Healthcare FQHC clients to maximize the use of the practice management (PM) system and set up needed reporting.

Our fast track PM and business office assessment provides an executable road map to help your organization optimize workflow and financial results by improving system utilization to:

- Reduce denials
- Decrease days in A/R
- Increase cash collections
- Maximize office productivity
How does it work?

There are several key steps to creating your business optimization road map. Here’s how our experts can help:

- **Conduct a system configuration review**, which includes: Libraries; System Master Files; Practice Master File; Practice Preferences; etc.
- **Assess current financial performance** using our InSight Reporting™ financial analysis, then compare it to FQHC industry benchmarks.
- **Validate strategic objectives**, priorities, success metrics, workflow challenges, opportunities for improvement, and expectations of technology, with a focus on improving financial performance via stakeholder interviews.
- **Perform a business office optimization workflow and NextGen® system automation assessment**, covering the following:
  - Coding, Charge Entry, Billing, Posting, Customer Service, Insurance Follow-up, Denials Management, Self-Pay Collections, Refunds, Reporting
  - Scheduling, Insurance Verification, Referral/Authorization, Check-In, Checkout, Day-End Close Process, Clinic Reporting
- **Provide ad hoc training and system enhancement assistance** during the assessment phase as appropriate and warranted.
- **Document our findings** and associated optimization recommendations and review them with your stakeholders.
- **Prioritize optimization initiatives** with your leadership team.
- **Create an executable business office optimization road map** specifically detailing your priority system optimization and workflow improvement initiatives.
## Requirements at a glance

<table>
<thead>
<tr>
<th>Time and Resource Requirements</th>
<th>Estimated Number of Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Conduct system setup review</td>
<td>24</td>
</tr>
<tr>
<td>Assess current state of financial performance</td>
<td>8</td>
</tr>
<tr>
<td>Conduct stakeholder interviews</td>
<td>2</td>
</tr>
<tr>
<td>Conduct business office workflow/system usage assessment</td>
<td>24</td>
</tr>
<tr>
<td>Provide ad hoc training and system enhancement assistance</td>
<td>40</td>
</tr>
<tr>
<td>Document findings and optimization recommendations</td>
<td>20</td>
</tr>
<tr>
<td>Prioritize optimization initiatives &amp; finalize an executable road map</td>
<td>2</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>120</strong></td>
</tr>
</tbody>
</table>

- Assessment length: estimated at two weeks, depending on availability of key client stakeholders
- Average project start time: four weeks from time of SOF signature
Make the most of your technology investment. Don’t leave money sitting on the table. Our FQHC experts are ready to help you create an easy-to-follow road map that will enable your organization to improve your workflow, conduct essential reporting, and improve system utilization. The sooner you start, the sooner you’ll see your denials and A/R decrease while your cash collections and productivity increase.
Take the Next Step

Contact your Sales Representative to find out how we can help you or call us toll free at 1.855.510.6398.